



PRIVACY POLICY REGARDING DATA PROTECTION

PREAMBLE

This privacy policy applies to the website www.ecotime-factory.ch and aims to inform its users about how personal data is collected and processed, their rights, the use of such data, the “cookies” policy, and how to contact the data controller for any remaining questions. Its latest version is systematically approved by the subscriber during registration or when submitting any service request via the website forms or the client portal. It may be updated, with the most recent version published on the website. This privacy policy is established in accordance with the Swiss Federal Act on Data Protection (FADP) as well as the General Data Protection Regulation (GDPR) where applicable.

1. Personal Data

The data necessary to identify the client such as:

- Name
- Address
- email address
- telephone number
- company

as well as the information used to deliver the ordered services and transmitted to our partners, are provided by the client at the time of registration as a subscriber or when ordering services on the portal. Only the data necessary for the proper execution of the service are collected. The subscriber consents to the processing of their data. EcoTime Factory will not disclose any data outside the use of the service.

EcoTime Factory mainly acts as an intermediary connecting clients with partner service providers. Certain personal data may be transmitted to partners only when this is necessary for the execution of the service requested by the client.

2. Use of Data

The subscriber consents to the processing of their data for the following purposes:

- identification of the subscriber
- processing of orders and invoicing
- sending advice and monthly offers to the subscriber (unsubscribe option available at the bottom of the page)
- analysis, market research, and quality surveys in order to improve interaction with our clients

Data may also be used for service improvement purposes, internal statistical analysis, and administrative management.

3. Access to Data

Access is granted to internal departments responsible for processing the subscriber’s request. Only personal information concerning you will be transmitted when reasonably necessary for the purposes stated in this policy:

- to the service provider or partner concerned by the service or product order
- where we are required to do so by law
- in the context of any current or future legal proceedings
- in order to establish, exercise, or defend our legal rights

4. Data Hosting and Data Transfers

EcoTime Factory is a Swiss company whose website www.ecotime-factory.ch is hosted in Switzerland.

The website is built using Wordpress, which automatically generates cookies during visits such as:

- IP address
- geographical location
- browser type and version
- operating system
- duration of visit
- pages visited
- website usage and navigation paths

Certain services used by the website (plugins, hosting services, or technical tools related to WordPress) may involve the processing of data outside Switzerland or the European Union. In such cases, these processes comply with applicable legal requirements regarding data protection (FADP and GDPR where applicable). Data is stored by Wordpress and the website is accessible via the secure SSL protocol. We cannot prevent all cookies published on the web from being accessible via the internet or prevent potential misuse of such information by third parties. We have no control over hyperlinks to third-party websites and are not responsible for the privacy policies and practices of third parties.

Cookies

Most internet browsers allow users to refuse, accept, or delete cookies through their privacy settings.

5. Personal Data Retention and Deletion Procedure

The data provided by the subscriber are retained as long as the subscription remains active unless the subscriber deletes them beforehand.

At the end of the contractual relationship, these data are retained:

- for up to three years for marketing purposes
- between five and ten years when necessary to comply with legal accounting and tax obligations

6. Personal Data Security

We take reasonable technical and organizational precautions to prevent:

- Loss
- Misuse
- unauthorized access
- alteration of personal information

EcoTime Factory implements appropriate technical and organizational measures to protect personal data against unauthorized access, disclosure, modification, or destruction.

Connections with our website use the secure HTTPS protocol.

All electronic financial transactions pass through a secure platform and are protected by encrypted transmission.

7. Procedures for Exercising the Subscriber's Rights

The subscriber receives a confirmation email upon registration containing access credentials to the portal and confirmation of consent to our privacy policy.

The subscriber may withdraw their consent for the processing and/or transmission of data at any time by contacting:

contact@ecotime-factory.ch

8. Governance: Data Controller

The founder Jocelyn Keller is responsible for the processing of data collected on the website www.ecotime-factory.ch.

Address:

EcoTime Factory Sàrl
Chemin de Beau-Rivage 10
1006 Lausanne – Switzerland

Email: contact@ecotime-factory.ch

An internal data processing register has also been established.

9. Subscriber's Rights

The subscriber has the following rights:

- right of access to data
- right to rectification
- right to erasure
- right to restriction of processing
- right to data portability

In Switzerland, the competent authority for data protection is the Federal Data Protection and Information Commissioner (FDPIC).

10. Applicable Law

It is specified that the French version of this Privacy Policy shall prevail.

EcoTime Factory is a company governed by Swiss law.

Any dispute relating to the interpretation or execution of this policy is subject to Swiss law, with jurisdiction at the company's registered office in Lausanne (Canton of Vaud), Switzerland.

March 2026